



DRAFT

EBPO Meeting Minutes – February 25, 2015

ATTENDEES:

Dorit Askenazy, Sue Berry, Katherine Cook, Noella Francis, Jen Goeglein, Sarah Kolo, Karen Maline, Charlie Mitchell, Steve Pattison, and Karen Ruthrauff.

CALL TO ORDER

The meeting was called to order at 7:10 p.m. by EBPO Vice President Steve Pattison.

APPROVAL OF NOVEMBER MINUTES

The January minutes were sent to members earlier in the day and passed out at the meeting. After Karen read a revision made later in the day, **Steve** asked for a motion to approve the January minutes. Kat Cook moved to approve the minutes; the motion was seconded and the minutes were approved as read.

VICE PRESIDENT'S REPORT

Steve reported that he had nothing to report. Jen asked about the status of repairs to the trailer. Steve said he wasn't sure about the status. He heard that it had to be wrapped but nothing has happened yet. Jen asked for an **action item** to deal with any current issue with the trailer so that the next board doesn't have to deal with it. Noella said that a line item for the trailer might be a budget issue for next year, and Steve said he would work with Travis on that.

FINANCE REPORT

Noella handed out the finance report, which shows a total balance of \$27,503.71, including a reserve fund of \$8,334.29 and an operating balance of \$20,771.70. The following pages of the report detailed revenues and expenses. Noella said she cut the check for the amount we approved to go toward the cost of the spring trip.

COMMITTEE REPORTS

Uniforms: Jen said we have enough symphonic band uniforms for assessment. She still needs a list from Mr. Mitchell of the non-marching band kids going on the spring trip so she can fit them for uniforms. Steve asked how many spare uniforms we have. Jen said we have 80 uniforms total. He said that seems like enough, but Jen said that sometimes there can be sizing problems we don't anticipate, like very tall students. Karen Maline asked how long it takes to get new uniforms. Jen said they say 60 to 90 days, but they literally ship them on the 90th day. Karen said that if students at Twain and

Edison sign up for marching band in the spring, there should be just enough time to determine if we need more or different sizes of uniforms, and order extras if we need them.

Spirit Wear: Jen said she just turned in two checks to Noella. She still needs to take inventory and send information to Sarah Kolo to put on the website.

Chaperones: No report.

Fund Raising: We had a successful spirit night on Monday at Chipotle and raised \$218. Jen reiterated that we need to have band kids hand out flyers as kids leave school for the day because, while that's a good amount for us, Twain earned over \$700. Weather may have been a factor, but we need to have a way to get people to come to our venues. Steve is going to look into Chipotle for March, but they have a three month lead-time so he's not sure we can get it. He thinks our car wash date is May 8, which may be a matinee day for the play, but it might be the best we can do. We also have Spirit Nights in April and May.

Tag Day: Sarah Kolo said she submitted a form for September 12 for Tag Day, but hasn't yet heard about it being approved even though it was submitted weeks ago. She's following up and is waiting to hear from Berk Stoy.

Hospitality: There was no report, but there was a discussion about concessions and hospitality for the judges at District Assessment, which is coming up March 6 and 7. Dorit said that Mae wasn't sure what to do about assessment, but there is a plan behind the scenes. Mr. Mitchell wasn't present for this part of the meeting because Freshman Orientation was occurring at the same time. Sarah Kolo is staffing the judges' hospitality room. Jen suggested having a meeting right before assessment to see who is buying the food for concessions (which we're paying for) and the judges' room, which the district is paying for. Jen asked if we need to feed our kids and Karen suggested giving them a ticket good for a slice of pizza or cup of soup and a drink.

Suggestions for concessions include pizza, hot dogs, and Cup O'Soup, as well as gluten- and nut-free options.

Publicity: Sarah Kolo asked if this should be called a "communications" committee which includes the web site. She said she's comfortable doing that since she's already doing the website. So much needs approval from the school, like announcements to the Patch, etc., even about concerts, so those are things Mr. Mitchell will have to take care of or work with Sarah on.

eScrip: Dorit said there is nothing new to report.

OLD BUSINESS

District Assessment: Steve asked how we're doing for volunteers. Dorit said, Mr. Mitchell says we only need two, not four, adults for registration, so we will have enough people for concessions when Dorit takes a couple people off registration during each shift.

Mr. Mitchell will now be using the choir room and band room for warm-ups, while the orchestra room becomes our work room. The lecture hall will be our front office. Mr. Mitchell joined the meeting and said he could send information on logistics to each of the volunteers, but the decision was made, instead, to have Mr. Mitchell choose a date for a volunteers' meeting. He chose this Friday (February 27) at 4:00 in the band room. Although it's at an inconvenient time for parents who work, attendees can explain the logistics and procedures to the other volunteers. Both bands are now performing on Friday night so that the guard can make their competition on Saturday, but the guard already cancelled their competition for District Assessment. It's like the Gift of the Magi!!

Spring Trip: Someone asked about how to pack snacks for the bus. Jen said that since we don't have room on the bus this year for a cooler, we'll have to put snacks in the luggage compartments. We discussed making pre-made bags of snacks.

BAND DIRECTOR'S REPORT

Allstate auditions are this weekend at James Madison University. By making all-district band, these students became eligible to audition: Katie Kolo, Steven Kirby, Silas Andrews, and Paul Goeglein.

NEW BUSINESS

Steve took nominations for next years' EBPO officers, resulting in the following incomplete slate:

President: Karen Maline

Vice President: Karen Ruthrauff

Secretary: no candidate

Treasurer: no candidate

Steve said he would call some people whose names we came up with for the Secretary position, and Karen is going to call someone she spoke to in November about the Treasurer slot. The hope is to get candidates who's students are rising 10th or 11th graders so that we'll have some experience coming into the board for the next two or three years.

Steve had an idea about changing the terms of the board and going from winter to winter instead of spring to spring because marching season is when most parents come to EBPO meetings and there is the most enthusiasm. If we had elections at the end of marching season, there would be more parents in the room to volunteer and vote for the leadership. We'll have to check the bylaws to see if they mention the months of a term.

ADJOURNMENT

Kat Cook moved to adjourn the meeting at 8:15. The motion was seconded and passed. The meeting was adjourned at 8:15.

Respectfully Submitted,

Karen Maline
EBPO Secretary